

Revised 6.22.2022



**General Greene  
Elementary**

**Stephanie P. Harris**  
Principal

**Sarah Sellers**  
Assistant Principal

## **Request for Pre-Approval for Educational Trip**

Please excuse the student listed below, as they will be on an educational trip.

Student Name \_\_\_\_\_

Date(s) of Absence \_\_\_\_\_

Teacher Name \_\_\_\_\_ Grade \_\_\_\_\_

Trip Destination \_\_\_\_\_

Please give a brief description of how you feel this trip will be educational for the student and the curriculum at your child's grade level.

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***To be completed by the teacher prior to approval.***

If approved, I, \_\_\_\_\_, require \_\_\_\_\_  
(teacher) (student)  
to complete \_\_\_\_\_  
(type of assignment)  
including all missed work.

Parent Signature \_\_\_\_\_

Student Signature \_\_\_\_\_

Approved: Yes or No

Reason if not approved \_\_\_\_\_

*If work is not completed, it will not be approved.*

Principal's Signature \_\_\_\_\_ Date \_\_\_\_\_



GENERAL GREENE ELEMENTARY

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